Convening of Service Inquiries for Incidents Occurring on the DE&S Estate

When it takes effect: June 2015
Valid for: Until rescinded
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Description

1. On the 1st April 2015, authority for convening all Service Inquiries (SIs) was formally vested in the Defence Safety Authority (DSA). Consequently, with immediate effect, DE&S relinquishes its Convening Authority role. Full details are published in DSA Standard Operating Procedure SOP 1.

2. Addressees are to note the requirement to report to DG DSA any serious accidents or incidents occurring on the DE&S estate which result in death, serious injury or Level 1 or 2 Environmental Incident (a definitive list of reportable incidents is published in SOP 1). Upon notification, DG DSA will discuss with the relevant ODH the potential requirement for DSA to convene a SI.

3. These actions have been incorporated in an updated version of QSEP Policy Memo 01/2014 - Guidance for DE&S on the Reporting Requirement for People and Estate-Related Incidents and Communication of Accident Investigations. A copy is attached.

Actions to be taken

4. For information and action as necessary.

Issued under the Authority of

Daz Stevenson
DES TECH-QSEP SEP DepHd